

CLASSROOM TIMESAVERS

By: STEVAN KRAJNJAN

Year: _____

Classroom TIMESAVERS



THIS BOOK BELONGS TO:

School: _____

Address: _____

Telephone: _____

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TEACHERS.com SAMPLES. See many more at:**

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Just Multiply It: Teach your students the multiplication facts in a fun, quick, organized, and visually appealing way!

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Just Teach It: Fun end-of-the-year language unit - students research, prepare and teach classmates - very popular.

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Homework Completion

- Assignments are **completed by due dates**, and (*sometimes/ usually/ always/ consistently*) **display care** and effort. (G)



- _____ has (*sometimes/ often*) **neglected to submit assignments** by due date. (G,N)



- _____ **completes** homework **on time** and **with care**. (P)
- **Assignments** are completed **with care** and **effort** by due dates. (P)
- It is noted that **homework completion** was **more consistent** this term. (P)
- _____ **always completes homework with effort** and **diligence**. (P)
- _____ **often completes** his/her homework **on time** and with care. (P)
- _____ **puts forth a consistent effort** to complete homework on time. (P)
- _____ **consistently completes** assignments **on time** and **with care**. (P)
- _____ **accepts responsibility** for completing tasks on time and with care. (P)
- _____ **consistently finishes** homework assignments on time and with care. (P)
- Assignments are **completed** by due dates, usually with **satisfactory care** and **effort**. (P)
- **Majority** of assignments are completed by due dates, with satisfactory care and effort. (P)
- _____ **consistently completes** and submits all assignments for evaluation **on time**. (P)
- _____ **completes** assignments by due dates, but **not always to the best of** his/her **ability**. (P)
- _____ **consistently completes** assignments on time and with care. He/she **works well** without supervision as he/she **is able to follow routines** and instructions independently. (P)



Weekly Lesson Plans

Teacher: _____

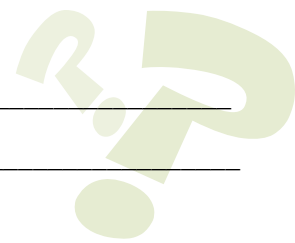
WEEK OF: _____

MONDAY	DATE:	LESSON:	Objective:		Photocopy: Supervision Duties
	Day:				
			Materials & Resources:		
	Classes:				
TUESDAY	DATE:	LESSON:	Objective:		Photocopy: Supervision Duties
	Day:				
			Materials & Resources:		
	Classes:				
WEDNESDAY	DATE:	LESSON:	Objective:		Photocopy: Supervision Duties
	Day:				
			Materials & Resources:		
	Classes:				
THURSDAY	DATE:	LESSON:	Objective:		Photocopy: Supervision Duties
	Day:				
			Materials & Resources:		
	Classes:				
FRIDAY	DATE:	LESSON:	Objective:		Photocopy: Supervision Duties
	Day:				
			Materials & Resources:		
	Classes:				

I.E.P. QUESTIONNAIRE

Student: _____

Date: _____



To assist in developing your child's **Individual Education Plan**, you are invited to answer the following questions. Please return the form to _____ by: _____

1. What are your child's **strengths**? _____

2. What do you feel are your child's **academic needs**? _____

3. Does your child follow directions at home? _____

4. What have you found works best in getting a chore or task done at home? _____

5. Does your child like school? Why or why not? _____

6. What are some academic goals that you have for your child this year?

7. What steps are you prepared to take to improve or support your child's learning environment?

8. What social gains would you like to see made by your child by the end of the school year? _____

9. Are there any health concerns/medications your child is currently taking that the teacher should be aware of?

8. Other concerns/comments:

Date: _____ Parent/Guardian Signature _____

CLASSROOM INCIDENT REPORT

A NOTE to the PRINCIPAL

_____ has been instructed to leave the classroom and go directly to the school office for the following reason/s:



- | | |
|--|--|
| • refusing to follow instructions _____ | • arguing with the teacher _____ |
| • interfering with a lesson _____ | • leaving the classroom without permission _____ |
| • showing disrespect to others _____ | • refusing to leave the classroom _____ |
| • refusing to do any work _____ | • bringing a dangerous object to class _____ |
| • using profane language _____ | • wearing offensive clothing _____ |
| • not cooperating _____ | • wearing clothing inappropriately _____ |
| • coming to class unprepared _____ | • hurting another person, fighting _____ |
| • making distracting noises _____ | • endangering the safety of a teacher _____ |
| • damaging classroom material _____ | • endangering the safety of classmates _____ |

Other : _____

Teacher: _____ Date: _____ Time: _____ Period: _____

Three warnings were given ____ The student **cooperated** and left immediately ____ The student **did not cooperate** and **refused to leave** ____



CLASSROOM INCIDENT REPORT

A NOTE to the PRINCIPAL

_____ has been instructed to leave the classroom and go directly to the school office for the following reason/s:



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|--|--|
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| • using profane language _____ | • wearing offensive clothing _____ |
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| • making distracting noises _____ | • endangering the safety of a teacher _____ |
| • damaging classroom material _____ | • endangering the safety of classmates _____ |

Other: _____

Teacher: _____ Date: _____ Time: _____ Period: _____

Three warnings were given ____ The student **cooperated** and left immediately ____ The student **did not cooperate** and **refused to leave** ____

Class List



Class: _____

NAME	FORM			
1.				
2.				
3.				
4.				
5.				
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34.				

Student/Teacher Contract

THE CONTRACT

I, _____, **agree** to perform the following tasks to the best of my ability: _____

_____ guarantees that I will receive the following **privileges/rewards** if I accomplish the above tasks:

1. _____
2. _____
3. _____

This contract is binding to both parties for the **period** of _____ to _____

This contract will be **REVIEWED** on the following date : _____

Date signed: _____


Student Signature: _____

Teacher Signature: _____






FREE COMPUTER TIME



The holder of this pass is entitled to **one period** of uninterrupted use of classroom **computer**.

Signed: _____


FREE COMPUTER TIME



The holder of this pass is entitled to **one period** of uninterrupted use of classroom **computer**.

Signed: _____


FREE COMPUTER TIME



The holder of this pass is entitled to **one period** of uninterrupted use of classroom **computer**.

Signed: _____


FREE COMPUTER TIME



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FREE COMPUTER TIME



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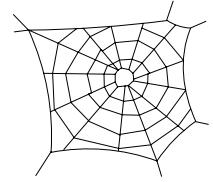
Signed: _____

Ideas FOR 1000 Writing

1. **If I could become invisible...**
2. This is my father's/ mother's job.
3. Reasons why people lie.
4. Reasons for going to church.
5. These are the reasons why I don't go to church.
6. The meaning of "freedom".
7. I will tell you a story that is only half true.
8. Why do nations wage wars?
9. There will be peace on earth only when...
10. **I have something to tell you teacher.**
11. Did you know that...
12. The scariest thing that ever happened to me.
13. I once had a scary dream.
14. The strangest dream I ever had.
15. I believe in God.
16. I don't believe in God because...
17. The meaning of Christmas.
18. Hockey is my life.
19. I get scared when...
20. **I wish that I could...**
21. I am happy when...
22. I am sad when...
23. The things that get me upset.
24. My favorite subject.
25. My least favorite subject.
26. I just can't seem to get along with anyone
27. The things that bug me.
28. Why is it that...?
29. This is my family.
30. **When I grow up.**
31. Our most interesting substitute teacher.
32. My most embarrassing moment.
33. I watch too much television
34. The most interesting place that I have ever visited.
35. What I would do if I were rich.
36. My three wishes.
37. What I think about gambling.
38. My best friend.
39. Friendship is...
40. **Why I think friendships are important.**
41. This is my home.
42. I play a musical instrument.
43. My experience at the hospital.
44. Things that I like about our school.
45. Things that I don't like about our school.
46. This is my favorite sport.
47. I would like to tell you about my class.
48. These are some things that I do very well.
49. The proudest moment of my life.
50. **The saddest moment of my life.**
51. **The happiest moment of my life.**
52. My accomplishments.
53. Why I like animals.
54. My favorite movie.
55. My favorite television show.
56. My fondest school memory.
57. The person that I admire.
58. The most interesting person that I have ever met.
59. The biggest mess that I ever got myself into.
60. **My fondest childhood memory.**
61. This is my hobby.
62. My biggest goal in life.
63. Things are not going well for me right now.
64. My parents.
65. My religion.
66. My first flight.
67. I like..., and these are the reasons why.
68. I very much dislike..., because...
69. My life as a citizen of a new country.
70. **What I think about vandalism, drugs and smoking.**
71. Ways in which troubled kids can be helped.
72. Reasons why people argue.
73. The best book that I ever read.
74. This book was really bad.
75. I often get frustrated.
76. Dear teacher, I would like to ask you some questions.
77. Dear teacher, there is something that you need to know.
78. When I turn 16.
79. When I become an adult this is what I will be like.
80. **My future wife.**
81. My future husband.
82. If I could change the world I would do the following.
83. My wish.
84. The present that I would like to receive.
85. Qualities that I look for in a friend.
86. The greatest summer ever.
87. The greatest vacation ever.
88. I like cars.
89. My favorite and least liked foods.
90. **I have a disability.**
91. When I take a long look in the mirror this is what I see.
92. What I would like to do when I get older.
93. How the problem of hunger can be solved.
94. The problem of crime can be eliminated by...
95. If I could live anywhere in the world it would be...
96. Music is an important part of my life.
97. Why are so many people selfish, greedy and unfriendly?
98. Things that I like doing.
99. The things that really bother me.
100. **My favorite music group.**



HOMework NOT DONE

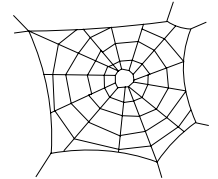


Just a brief note to inform you that _____ has not completed the following homework:

Subject:			
Assigned on:			
Due on:			
Homework:			
	Teacher:		
Parent Signature:	_____	Date:	_____



Homework Not Done !



Just a brief note to inform you that _____ has not completed the following homework:

Subject:			
Assigned on:			
Due on:			
Homework:			
	Teacher:		
Parent Signature:	_____	Date:	_____



OFTEN USED

PREFIXES

Prefix	Meaning	Example	Prefix	Meaning	Example
a	not	aseptic, asymmetrical	mid	half	midway, middle
ab	away from	abnormal, absent	mini	very small	miniskirt
anti	against	antibiotic, antifreeze	mis	wrong	misspell, misunderstand
auto	self, alone	automatic, automobile	mono	one, single	monotheistic, monologue
bene	good	beneficial, benefit	multi	many	multinational
bi	two, double	bicycle, bicentennial	non	not	nonconformist, nonentity
bio	life	biology, biosphere	over	too much	overrun
cent	hundred	century, centurion	pan	all	pan-American
centi	hundredth	centimeter	para	beside, guard	parallel, parachute
circum	around	circumference	penta	five	pentagon
co	with, together	cooperate	per	throughout	perfect, pervade
com	with	compassion, combine	poly	many	polygon
con	with	connect	port	carry	portage
contra	against	contradict	post	after	postpone, postgraduate
deci	tenth	decimeter	pre	before	prepare, predict
deca	ten	decagon	pro	forward, supporting	progress, propel, profess
dia	through	diagonal, diameter	quad	four	quadrilateral
dis	apart	dislocate, dismantle	re	again, back	reconsider
eco	earth	ecology, ecosystem	semi	half, partly	semidetached semiprivate
equi	equal	equilateral, equilibrium	sub	below, under	submarine, submerge
ex	former	ex-wife, ex-president	super	above	superman, supernatural
hemi	half	hemisphere	tele	far	telephone, television
hyper	above, over	hyperactive	trans	across, over	transport, transplant
il/im	not	incorrect, irresistible	tri	three	triangle, tricycle
in/ir	not	incorrect, irresistible	ultra	beyond	ultrasound, ultra light
inter	between, among	interstate, international	un	not, uncertain	uneducated, unbearable
magni	great, large	magnify, magnificent	under	below	underused
mega	great	mega city, megaphone	uni	one	universal, unicycle
micro	small	microscope			

Amazing!

Superb!

Unbelievable!

INCREDIBLE!

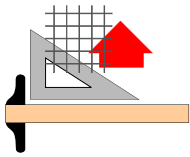
Awarded to:

For:

Signature

Date





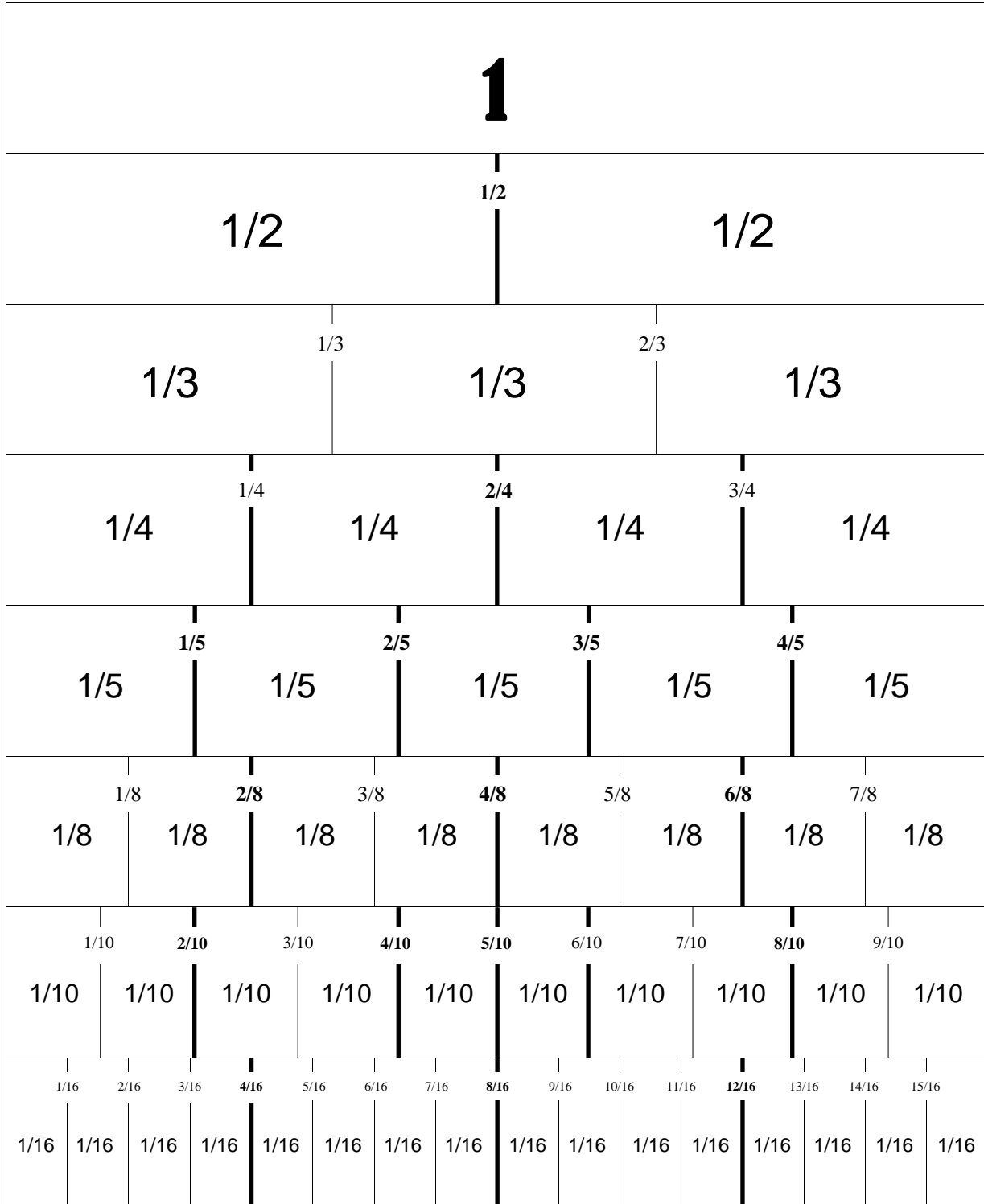
Multiplication

Table to 12

×	1	2	3	4	5	6	7	8	9	10	11	12
1	1	2	3	4	5	6	7	8	9	10	11	12
2	2	4	6	8	10	12	14	16	18	20	22	24
3	3	6	9	12	15	18	21	24	27	30	33	36
4	4	8	12	16	20	24	28	32	36	40	44	48
5	5	10	15	20	25	30	35	40	45	50	55	60
6	6	12	18	24	30	36	42	48	54	60	66	72
7	7	14	21	28	35	42	49	56	63	70	77	84
8	8	16	24	32	40	48	56	64	72	80	88	96
9	9	18	27	36	45	54	63	72	81	90	99	108
10	10	20	30	40	50	60	70	80	90	100	110	120
11	11	22	33	44	55	66	77	88	99	110	121	132
12	12	24	36	48	60	72	84	96	108	120	132	144

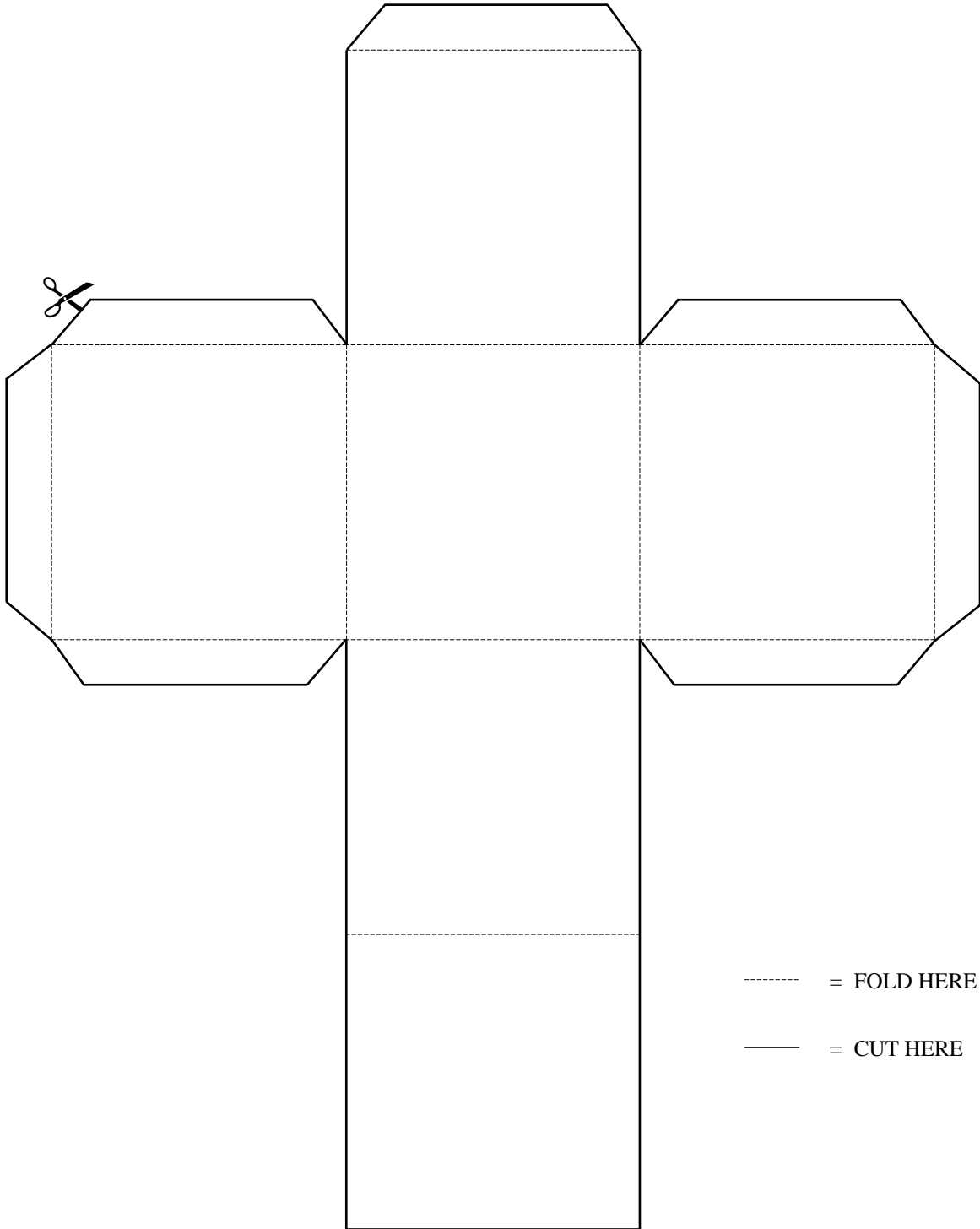
FRACTIONS

FRACTIONS



CUBE NET

CUBE NET



Writing Numerals

1	I	One
2	II	Two
3	III	Three
4	IV	Four
5	V	Five
6	VI	Six
7	VII	Seven
8	VIII	Eight
9	IX	Nine
10	X	Ten
11	XI	Eleven
12	XII	Twelve
13	XIII	Thirteen
14	XIV	Fourteen
15	XV	Fifteen
16	XVI	Sixteen
17	XVII	Seventeen
18	XVIII	Eighteen
19	XIX	Nineteen
20	XX	Twenty
21	XXI	Twenty-one
22	XXII	Twenty-two
23	XXIII	Twenty-three



24	XXIV	Twenty-four
25	XXV	Twenty-five
26	XXVI	Twenty-six
27	XXVII	Twenty-seven
28	XXVIII	Twenty-eight
29	XXIX	Twenty-nine
30	XXX	Thirty
40	XL	Forty
50	L	Fifty
60	LX	Sixty
70	LXX	Seventy
80	LXXX	Eighty
90	XC	Ninety
100	C	One Hundred
200	CC	Two Hundred
300	CCC	Three Hundred
400	CD	Four Hundred
500	D	Five Hundred
600	DC	Six Hundred
700	DCC	Seven Hundred
800	DCCC	Eight Hundred
900	CM	Nine Hundred
1000	M	One Thousand

MOST OFTEN USED WORDS

- | | | | | |
|-------------------|-----------------|-------------------|-------------------|-------------------|
| 1. A | 61. Cut | 121. His | 181. Now | 241. There |
| 2. Able | 62. Day | 122. Home | 182. Of | 242. These |
| 3. Above | 63. Did | 123. House | 183. Off | 243. They |
| 4. Add | 64. Didn't | 124. How | 184. On | 244. Thing |
| 5. After | 65. Different | 125. I'm | 185. One | 245. Think |
| 6. Again | 66. Do | 126. If | 186. Only | 246. This |
| 7. Against | 67. Does | 127. In | 187. Open | 247. Those |
| 8. Ago | 68. Dog | 128. Inside | 188. Or | 248. Though |
| 9. Air | 69. Done | 129. Into | 189. Other | 249. Time |
| 10. All | 70. Don't | 130. Is | 190. Our | 250. To |
| 11. Almost | 71. Door | 131. Isn't | 191. Out | 251. Today |
| 12. Along | 72. Down | 132. Its | 192. Over | 252. Together |
| 13. Also | 73. Draw | 133. It's | 193. Own | 253. Told |
| 14. Always | 74. Each | 134. I'll | 194. Page | 254. Too |
| 15. An | 75. Early | 135. Just | 195. People | 255. Took |
| 16. And | 76. Earth | 136. Keep | 196. Picture | 256. Top |
| 17. Animal | 77. Eat | 137. Kind | 197. Play | 257. Toward |
| 18. Another | 78. End | 138. Knew | 198. Place | 258. Tree |
| 19. Answer | 79. Enough | 139. Know | 199. Point | 259. True |
| 20. Any | 80. Even | 140. Large | 200. Put | 260. Try |
| 21. Are | 81. Ever | 141. Last | 201. Read | 261. Turn |
| 22. Around | 82. Every | 142. Later | 202. Really | 262. Two |
| 23. As | 83. Family | 143. Learn | 203. Remember | 263. Under |
| 24. Asked | 84. Far | 144. Learned | 204. Right | 264. Until |
| 25. At | 85. Father | 145. Left | 205. Room | 265. Up |
| 26. Away | 86. Feet | 146. Less | 206. Run | 266. Us |
| 27. Back | 87. Few | 147. Let | 207. Said | 267. Use |
| 28. Be | 88. Find | 148. Letter | 208. Same | 268. Usually |
| 29. Because | 89. First | 149. Life | 209. Saw | 269. Very |
| 30. Become | 90. Five | 150. Light | 210. Say | 270. Want |
| 31. Been | 91. Food | 151. Like | 211. School | 271. Was |
| 32. Before | 92. For | 152. Little | 212. See | 272. Water |
| 33. Began | 93. Found | 153. Live | 213. Seen | 273. Way |
| 34. Behind | 94. Four | 154. Lived | 214. Sentence | 274. We |
| 35. Being | 95. From | 155. Look | 215. She | 275. Well |
| 36. Below | 96. Front | 156. Love | 216. Short | 276. Went |
| 37. Better | 97. Gave | 157. Made | 217. Should | 277. Were |
| 38. Between | 98. Get | 158. Make | 218. Side | 278. What |
| 39. Big | 99. Give | 159. Man | 219. Since | 279. When |
| 40. Black | 100. Go | 160. Many | 220. Small | 280. Where |
| 41. Body | 101. Going | 161. May | 221. Snow | 281. Which |
| 42. Book | 102. Good | 162. Me | 222. So | 282. While |
| 43. Both | 103. Got | 163. Men | 223. Some | 283. White |
| 44. Boy | 104. Great | 164. Might | 224. Something | 284. Who |
| 45. Brought | 105. Grow | 165. Money | 225. Soon | 285. Whole |
| 46. But | 106. Had | 166. More | 226. Still | 286. Why |
| 47. Buy | 107. Half | 167. Most | 227. Story | 287. Will |
| 48. By | 108. Hand | 168. Mother | 228. Study | 288. Wind |
| 49. Called | 109. Hard | 169. Move | 229. Such | 289. With |
| 50. Came | 110. Has | 170. Much | 230. Sun | 290. Without |
| 51. Can | 111. Have | 171. Must | 231. Sure | 291. Words |
| 52. Cannot | 112. He | 172. My | 232. Table | 292. Work |
| 53. Car | 113. Head | 173. Name | 233. Take | 293. World |
| 54. Change | 114. Hear | 174. Need | 234. Tell | 294. Would |
| 55. Children | 115. Heard | 175. Never | 235. Than | 295. Write |
| 56. City | 116. Help | 176. New | 236. That | 296. Year |
| 57. Close | 117. Her | 177. Next | 237. The | 297. Yet |
| 58. Cold | 118. Here | 178. No | 238. Their | 298. Yes |
| 59. Come | 119. High | 179. Not | 239. Them | 299. You |
| 60. Could | 120. Him | 180. Nothing | 240. Then | 300. Young |



A



Name: _____

LETTERS

Write each of your spelling words in a creative, colorful, and unusual font style, using different shapes, sizes, ideas, and a lot of imagination! Your teacher may want you to do this activity on a different sheet of paper.

My words: _____

POSITIVE COMMENT STRIPS



Use this activity near the end of the school year to help build student self-esteem. Provide your students with one or more copies of this page and instruct them to write one **positive comment** about every person in the classroom on each of the outlined strips (*teacher included*). Emphasize that harmful comments are not appropriate and will be screened and discarded. When all comments are completed, they are to be cut into strips, handed in to you, inspected, collated, and stapled. Lastly, present your students with their own package of “feel good”, positive comments and just watch the smiles!

Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:
Name	Comment:



Dear Teacher,

IF YOU LIKE WHAT YOU HAVE SEEN so far, please see other resources at www.TimesaversForTeachers.com?
Interactive versions are also available where you may actually TYPE information directly on the forms and SAVE work.

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Interactive: www.timesaversforteachers.com/essay-writing-kit

Spelling Activities for Spelling Lists: printable, visually attractive spelling activities, ready for use.

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